

Covid- 19 Management, Parental Information, Health and Wellbeing Policy

Every Child Matters									
Be Healthy	✓	Stay Safe	✓	Enjoy and Achieve	✓	Make a Positive Contribution	✓	Achieve Economic Well-Being	✓

May 2020

The Key Points of The Unicorn Nursery Covid–19 management and re-opening strategy are given below. Actions to be taken and carried out by parents/carers and staff members will be reviewed, subject to change and updated where required.

Our guidance for this new policy has been taken from the current government Covid -19 guidelines – Implementing Protective Measures in Education and Childcare Settings

- The Unicorn Nursery is opening on the 1st June 2020 and welcoming back children from working families only and those that have been identified as being vulnerable. For all other children, parents will be contacted in due course and given dates from which their child can re-attend. This is in line with government re-opening guidance to keep group sizes as small as possible at this present time
- Parents/carers will not be permitted to enter the setting. Their child/children must be dropped off at the nursery entrance door
- Only one parent/carer to pick up/drop of child/children
- Parents/carers will be asked to practice safe distancing of 2 metres whilst waiting to drop off their child/children. We appreciate that this will increase the time waiting to enter the nursery therefore please stagger getting out of your car (if applicable) to avoid long queues
- Parents/carers are advised to follow the government guidance on how to travel safely
- Parents/carers must bring their child’s bag with them on the first day of return. The bag needs to be fully packed for the week’s childcare containing multiple sets of clothing, underwear and nappies. This bag will stay on the premises on your child/children’s hook to further reduce the risk of Covid-19 infection from home to nursery/vice versa. Soiled clothes will be sent home daily in a disposable bag, parents will be made aware when they need to bring in more clothes and nappies
- Parents are advised to bring with them and leave a spare coat and sun hat at nursery, their child will then wear these whilst at nursery only
- On the first day of return for all children and members of staff a healthcare and wellbeing questionnaire must be completed, a member of our team will either contact parent/carers

via phone prior to first day of attendance to complete or complete the form at first drop off. This questionnaire will enable us to risk assess each child and member of staff health and wellbeing and help us further support parents/carers and members of staff where necessary

- All staff and children will have their temperature taken upon arrival at nursery if management deem child or staff member appears unwell. Any member of staff and/or child with a temperature above 37.5 will not be allowed to enter the nursery
- If anyone becomes unwell with a continuous new cough or a high temperature, they will be isolated and sent home to follow the stay at home guidelines. All staff members, parents and children can request a Covid-19 test at NHS testing centres to shorten any unnecessary stay at home isolation
- Children, parents/carers and members of staff with any signs or illness should not attend nursery and stay at home to self-isolate
- Children that become ill whilst in nursery with Covid-19 symptoms will be taken into a separate area away from other children and members of staff to isolate whilst waiting for their parent/carer to collect them. A member of staff will stay with the child whilst isolating and awaiting collection, additional PPE will be supplied to that member for their protection
- Parents/carers must inform the nursery if their child or anyone else in their household is showing symptoms or has tested positive to Covid-19
- If a child, parent/carer, a member of staff or any member of the household has recently tested positive for Covid-19 and/or tests positive for Covid-19 after returning to nursery the management team should be informed immediately

Telephone: 0161 8399383

Email: unicornmanager@btconnect.com Email: hello@theunicornnursery.com

Government isolation guidelines should be followed, if you require further support or guidance following a positive test you can contact the Department of Education who have set up a helpline and a direct email.

Telephone: 0800 0468687

Email: DfE.coronavirushelpline@education.gov.uk

- All staff and children will be required to use gel hand sanitiser immediately upon entry to the setting, gel hand sanitiser will be supplied by The Unicorn Nursery for and dispensed by a staff member at entrance door. Children and staff will be reminded to wash hands regularly throughout the day in line with our existing internal hygiene policy and before leaving the nursery to go home
- Hand washing facilities are always available in every childcare room throughout the nursery without children or staff having to leave their assigned group or room. Children

are always supervised throughout hand washing to help with correct washing procedure, drying and disposal of paper towels

- Only two children permitted to use bathrooms under supervision at any one time
- As per our existing internal hygiene policy, gel hand sanitisers are continuously available throughout the nursery premises including our outside gardens where there are no immediate hand washing facilities
- All children will be reminded to catch coughs and sneezes in a tissue which will be disposed of immediately in a lidded bin. Every childcare room will have a designated bin to be used only for tissues and emptied every hour. Bins will be sanitised at the end of each day
- Tissues are made available throughout the nursery
- Enhanced frequency of cleaning and disinfection throughout the nursery will take place each day for objects and surfaces that are touched regularly - door handles, light switches, furniture, and toys
- All returning children will be assigned to a childcare group and room along with a team of staff members providing their care, this will become your child's 'bubble' In order to keep group sizes as small as possible we will review numbers of returning children, new starters, staff availability and room placement on a weekly basis and implement any action required to keep the nursery open for all working parents in a safe manner
- Childcare groups (bubbles) sizes will reflect the number of staff available to ensure that groups (bubbles) are kept small in line with government guidance
- Children will not be permitted to mix with children outside of their group (bubble)
- Breakfast, snack-time, and lunches will no longer be served communally. Children will remain in their designated rooms for all meals and snacks. Changes to menus will be implemented to enable the serving of all meals and snacks within each separate room further reducing risk of infection
- Some activities will be suspended including circle time, internal sand play, internal water play, play dough, all wet and malleable sensory play, cooking activities and others which pose a high risk of contamination
- Any children requiring a naptime will be placed a minimum of 2 metres apart
- Bedding will be washed after single use
- No passing of children or staff on the stairs